

Job description

Job Title: Project Delivery Lead

Location: Field Based – Northamp. Region

Department: Delivery

Position Reports To: General Manager

Salary: Up to £40,000 per annum

Car Allowance or Company Vehicle

Company Overview

Gigaclear is a high growth company delivering fibre-optic broadband to underserved rural communities in England. Started in 2010, the company is expanding rapidly across England. With head offices based in Abingdon, Oxfordshire and a significant proportion of staff based in the field Gigaclear currently has over 280 employees and is pursuing ambitious growth plans.

Purpose of the job

Reporting to the Project Manager, the Project Delivery Lead will be responsible for a variety of tasks to support the delivery of a quality FTTP network. The Project Delivery Lead will be responsible for ensuring appropriate actions are taken with contractors, ensuring compliance across the board to the SROH, NJUG guidelines and HAUC spec. The Project Delivery Lead will be the single point of contact on all quality and build related issues and will take full ownership throughout build with the Project Managers support.

Key Accountability & Responsibilities

- Drive the delivery of the build programme, working with stakeholders to deliver on time, safely and to standard
- Audit completed works to facilitate the application for payment sign off process
- Monitoring supplier partner coring programme
- Stakeholder management and engagement with the Highways Authority, ensuring that statutory legislation is adhered to
- Good communication skills and ability to build rapport with multiple stakeholders is essential
- Customer facing with regular interactions with members of the public through management of any customer complaints on the ground, working to resolve any issues in a timely manner.
- Responsibility for assurance across quality and Health & Safety standards to ensure they are being applied by the contractor
- Support the Project Manager in providing quality compliance throughout the delivery process, ensuring quality is in place and maintained during delivery
- Ensuring site supervisor to gang ratio is correct.
- Ensuring adequate sample inspections for submitted and agreed milestones are taken across the build to ensure build measurements correlate to invoice submissions as required by the Project Manager

- Support the network access team in their roles to determine the best resolution for access issues
- Produce and manage snagging lists through to completion

Knowledge & Skills

- Delivering to pre-defined project schedules
- Subcontractor management in the field (both Civils and Fibre)
- Good understanding of wayleaves
- Local authority stakeholder management
- Civils supervision & auditing
- NRSWA (all modules)
- The interpretation of core testing results
- Understand and interpret risk assessments & method statements
- Have an awareness of construction design management regulations

Qualifications & Accreditations

The right candidate will need proven experience in the following:

- Full driving licence and access to own vehicle
- Understanding and building of FTTP networks
- Background in Civils digs including the management of trenching and reinstatement works
- Working with local council authorities, contractors and land owners.
- NRSWA accreditation (Supervisor)

Our Values

Find a way - we will work together to deliver market-leading solutions and provide customer service excellence to our communities

Do the right thing - we always base our decisions on what we believe is fair, considerate and in the best interest of our customers and our colleagues

Be committed - we are all accountable for our actions and work relentlessly with our many customers to deliver on our promises

Keep it simple - we take potentially complex and confusing information and we make it easy for everyone to understand

This job description is not intended to be exhaustive. The post holder will be expected to adopt a flexible attitude to the duties which may be varied (after discussion), subject to the needs of the business and in keeping with the general profile of the role.

Gigaclear is not currently engaging with any external recruitment agencies or suppliers for this role. Gigaclear has a preferred supplier list of Agencies / Suppliers with whom T&Cs have been agreed and Gigaclear will only accept CVs from these suppliers for roles we have formally requested they work – this request will come from a member of the HR team. Any speculative CVs submitted without this request will be deemed property of Gigaclear and may be engaged with directly without Gigaclear being liable for any “introduction fee”.